



Youth
Opportunities
Unlimited

BECOMING A WORKSITE

REGISTRATION STEP-BY-STEP

Work Experiences are an essential tool for developing a talented, motivated future workforce. Y.O.U.'s Work Experience Programs continue to be successful due to the commitment and engagement from our community and employer partners. All potential partners go through a thorough registration process to ensure that we continue to offer meaningful work experiences for young people.

**SUBMIT AN INTEREST FORM:
[YOUTHOPPORTUNITIES.ORG/EMPLOYERS](https://youthopportunities.org/employers)**

**DISCUSS POSSIBLE OPPORTUNITIES
WITH EMPLOYER RELATIONS TEAM**

**SUBMIT DETAILS ABOUT YOUR
WORKSITES AND POSITIONS**

**HOST AND PASS A
WORKSITE INSPECTION**

**ATTEND A WORKSITE
SUPERVISOR ORIENTATION**

SIGN EMPLOYER TERMS & CONDITIONS

Questions? Contact our Employer Relations Team @ERTeam@youthopportunities.org

CREATING WORK EXPERIENCE POSITIONS

To register any position or a "Job Order" you will need to provide the following details for all positions you are open to hosting a young person.

Y.O.U. participants can successfully *support* the work of entry level positions within your company.

POSITION DETAILS

- Organization Name
- Address(es) of all locations
- Primary Supervisor
 - First/Last Name
 - Phone Number
 - Email Address
- Alternate Supervisor
 - First/Last Name
 - Phone Number
 - Email Address
- Max. Number of Participants for Position(s)
- Ages of participants, between 14 and 24, the position can host
- Job Position Title(s)
- Job Description (Essential Duties and Skills)
- Dress Code
- Special Requirements
 - Background Check, Health Screening, etc.
- Start and End Time(s) for 1st Day



These are experiences that emphasize on the job learning and should not replace an existing job within your company.